



Harrisburg 5k

1 Mile Fun Run & Health Expo

Saturday, April 29, 2023 from 8am to 10:30am in Harrisburg Park

HEALTH EXPO VENDOR APPLICATION

BUSINESS / BOOTH NAME _____

CONTACT NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

DAY TIME PHONE _____ CELL PHONE _____

EMAIL _____

SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE A SPACE

Please describe the contents of your booth. If you are an approved vendor, items not listed below will not be eligible for display or sale. **Items should be health/wellness related.** Health Expo hours are 8am-10:30am. Set up is from 6:30am-7:45am on Saturday, April 29, 2023.

VENDOR BOOTH SPACE IS 10' X 10'

Booth Fees:

\$25.00 per space

Amount Due:

Number of 10 x 10 spaces you are requesting: _____ \$ _____

Total Payment Enclosed: \$ _____

Make Checks Payable to: Town of Harrisburg

Please Send Payment to: Harrisburg Parks & Recreation
 PO Box 100
 Harrisburg NC 28075

***There will be a \$2 convenience fee applied to all card payments.**

OFFICE USE ONLY:

DATE RECEIVED:

APPROVED / DENIED BY:

DATE NOTIFIED:

CASH _____

CC _____

CHECK # _____

I agree that I have read, understand and agree to follow all rules and regulations of the 2023 Harrisburg 5K, 1 Mile Fun Run & Health Expo event. I agree to hold harmless The Town of Harrisburg, its employees, agents, volunteers, and sponsors from any and all claims, liabilities, costs, expenses and damages which may result from the operation of my booth or other related activities. **This event is rain or shine. There are no refunds for withdrawals or cancellations.**

Signature _____ Date _____



Harrisburg 5k, 1 Mile Fun Run & Health Expo

Harrisburg Parks & Recreation, Harrisburg YMCA, and the Southwest Cabarrus Rotary are partnering again this year to present the Harrisburg 5k, 1 Mile Fun Run & Health Expo. The goal of this joint effort is to promote recreation and wellness in Harrisburg. The Harrisburg 5K will kick off at 8am on Saturday, April 29 that the same time the Health Expo officially begins. The Health Expo will run from 8am to 10:30am.

Vendors interested in participating in the Health Expo must complete the attached application and return with payment to the Harrisburg Parks & Recreation Department at: PO Box 100 Harrisburg, NC 28075

Those interested in participating in the Harrisburg 5K or 1 Mile Fun Run may pre-register at the Harrisburg YMCA or online at <https://rocbymca.org/run-burg-5k>

Health Expo applications will be accepted on a first come first serve basis until vendor spaces are full. **The deadline for applying is Friday, April 14, 2023 or when all vendor spaces are full, whichever occurs first. Health Expo Vendors should be health and wellness related or provide a service or good that is health or wellness related.**

RULES AND GUIDELINES: The sale of food and other items is permitted. All vendors are responsible for their own money handling and providing change for cash purchases. The following items are banned from sale: Any type of animal or pet, snap-N-pops, cap guns or rockets, disappearing ink, crazy foam or silly string, stink bombs, water and marsh mellow guns or rockets, knives, guns and/or any other weapons (including replica weapons).

Food vendors may only sell pre-packaged foods. This means no food assembly or cooking is allowed on site. Individual requests can be discussed on a case by case basis. For questions on permits required for the sale of food, please contact the Cabarrus Health Alliance at 704-920-1207. The Fire Marshal will be inspecting all food units for compliance with all Fire Codes. By signing this agreement all food vendors are agreeing to adhere to the Cabarrus Health Alliance Guidelines and Fire Codes.

SPACE ASSIGNMENTS: All approved vendors will be assigned a space. Some areas may not be level. Vendors must bring all necessary displays, tents, tables, chairs, outdoor extension cords and weather protection. No structures are provided. In your best interest, a tent should be used for protection from the heat and sunlight. Event continues rain or shine, provided the weather does not present safety issues. Do not drive stakes into the cement or asphalt. Any vendor doing so will be required to remove them and will be billed by the Town of Harrisburg for repairs. If you need more than the allotted 10' x 10' space for display, you must purchase another space.

SET UP: The event is to be held at Harrisburg Park: 191 Sims Parkway, Harrisburg NC 28075. Vendors may set up starting at **6:30am** on Saturday, April 29, 2023. When you arrive, there will be a vendor check in table where you can check in and receive your space assignment. Vendors must be set up by **7:45am**. All vehicles must be out of the event area by **7:45am**. If you arrive late, your space will not be available. Set up is not allowed after the event has started.

Vendors are required to stay on site during the entire event. Please clean up your area entirely starting at 10:30am. Damages incurred because of improper disposal will result in a fine for clean up. All vendors are expected to be on site during all hours of the event. **Your booth may not be dismantled until the event ends at 10:30am. Dismantling early may cause you to be excluded from future events.**

NOTICE: Harrisburg Parks & Recreation reserves the right to ACCEPT or REJECT any application. We also reserve the right to remove any vendor that does not follow the rules and regulations as established for this event. The Town of Harrisburg and Parks and Recreation Department reserves the right to remove any items from your tent and/or display that are deemed inappropriate or offensive. No exclusives will be given to any vendor without written permission from the Parks and Recreation Department. No refunds will be given for cancellations or withdrawals. Event is rain or shine.

HEALTH EXPO QUESTIONS: Please call the Harrisburg Parks and Recreation Department at (704) 455-7275 or email McKenzie Burluson at mburluson@harrisburgnc.org.

5K and Fun Run QUESTIONS: Please call the Harrisburg YMCA at (704) 454-7800 or email cboll@rocbymca.org

Rotary
Club of Southwest Cabarrus



Harrisburg NC
PARKS & RECREATION