



# Harrisburg NC

## FIRE DEPARTMENT



# Community Event Request Form

Request for HFD to attend a public event in the community or request a private tour of the fire station and fire trucks must be made by filling out this form and emailing it to [fireprevention@harrisburgnc.org](mailto:fireprevention@harrisburgnc.org). We educate on many topics listed below. Please note that if during an event/tour the fire truck is dispatched to an active call, they will have to make a swift exit or be late for an event if still on a call.

Date (mm/dd/yyyy): \_\_\_\_\_ Time Frame: \_\_\_\_\_

Organization/School: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ Ext. \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Event Address: \_\_\_\_\_

### Expected Attendance

Number of Children: \_\_\_\_\_ Ages: \_\_\_\_\_ Number of Adults: \_\_\_\_\_

### Type of Class/Event Requested (check all that applies)

- Fire Extinguisher       CPR/First Aid       Stop the Bleed
- Public Education       Public Event       Station/Truck Tour
- Other - Other (Specify): \_\_\_\_\_

\*\*During all public events, Firefighters are happy to let people take pictures of and in the fire truck(s).

\*\*Certain *Fire Extinguisher* and *CPR/First Aid* classes will require a fee either by the hour or by instructor.

Additional Information (grade level, special instructions, handout request...):

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\*Note that requests are approved based on availability at time of event\*