

**TOWN OF HARRISBURG
SAFETY COMMITTEE MEETING
Harrisburg Town Hall
February 22, 2018
9:00 am**

MINUTES

Committee Members Present:

Debbie Rogers Lowery, Tihisha Sharif, Janet Rackley, Boone Linker, Tim Wooten, Tom Polito, Adam Abernathy, Larry Aldridge, Jason Patrick, Bryan Dunn, Daniel Stines

Meeting called to order.

Incident Reviews:

- This incident was tabled at last month's meeting for further information. Firefighters were participating in hose training when one tripped over a hose and rolled his ankle. He heard something pop and had severe swelling. At the meeting in January Captain Craig stated that he was not present at this particular training so they need to speak with the Captain who was on-site to get further information before we can determine preventability. Captain Craig is not at the meeting today, so we will table this again until our meeting in March.
- Engine 3 was dispatched for a Hazmat Level 1 call at Southeastern Packaging. Chemical Butadiene was leaking from a railroad tanker on site. Three hours following the event, firefighter complained of nausea and headache and was transported to the ER. He was checked out and nothing of significance was found. May or may not have been some chemical exposure, but employee was wearing respiratory protection, and did not have an immediate reaction so this is unlikely. Symptoms could also have been a result of dehydration or exhaustion. Determination: Non-Preventable.

Light Duty:

The utilization of light duty for an injured worker is always supported when an employee is given this option by their physician. It would be a good idea for each department to send HR a list of 4-5 tasks that an employee could do in their department that would qualify as light duty. That way, whenever we have a situation arise, we can take a look at the list and find the appropriate task for the employee on light duty. Also remember that the employee on light duty does not have to work in their home department during this time. We can utilize them in other areas until they are released to full duty and can return to their normal position.

OSHA 300 Logs:

These are used to determine annual safety awards. This year Parks and Recreation and Administration qualified for awards. The banquet will be held at the Cabarrus County Country Club on May 4, 2018. More information will follow.

DART Rate:

Debbie explained the OSHA DART rate and how it is determined.

Safety Manual:

Larry will send the current safety manual to the fire department to review to see if there are any additions they need to make for their department. We believe it covers the Fire Department now, but would like their review to be certain.

Monthly Inspections:

Reminder to all departments to make sure monthly safety inspections are taking place as well as fire extinguisher inspections. Also remember that eye wash stations must be inspected weekly.

Other:

Tihisha stated that we have applied for the NCLM Safety Grants and should know something after March 31. She also thanked the management team for being a part of the committee and supporting our safety initiatives.

Debbie stated the Town sent 3 employees to her Competent Person Training recently and commended them for getting there early since they had to drive so far.

Approval of Minutes:

Motion was made by Tim Wooten to approve the minutes from the first three Safety Committee meetings (10/26/17, 11/30/17, and 1/25/18). Second was made by Tom Polito and the motion passed unanimously.

The next meeting will be held on March 22, 2018 at 9:00 am.

Meeting adjourned.

Debbie Lowery, Safety Consultant

Larry Aldridge, Safety Officer