

**TOWN OF HARRISBURG
SAFETY COMMITTEE MEETING
Harrisburg Town Hall
December 5, 2019
1:00 pm**

MINUTES

Present:

Debbie Rogers Lowery, Tihisha Sharif, Artie Craig, Corey Jones, George South, Shawn Marble (attended for Adam)

Meeting called to order.

Incident Review:

0 reviews for this month

Old Business:

Debbie asked if there has been training on the stretchers yet and Artie indicated that it had not, but that he had observed a firefighter who had his arm in the wrong place and if he had not observed and corrected the action we may have had another incident on our hands. Debbie informed us we need to make this training a priority because of the potential of an incident happening between the time of the training and the frequency of contact with the stretchers. Once this training has been conducted HR must be notified and provided documentation.

OSHA DART Rate Inspections

Debbie discussed examples of violations and fines due to DART rate inspections at other towns.

Annual Inspections

Debbie went over the safety inspection violations from her November 2019 surprise visit to all departments' facilities. Upon handing out the reports, she informed us that the violations have increased across the Town and in some departments significantly. We discussed how the goal is to continue to decrease our violations and not to move in the wrong direction. Tihisha asked for everyone to step back-up and although we all are extremely busy, we must maintain safety as our #1 priority.

All violations must be corrected, documented and proof (pictures and/or documents where appropriate) sent to Debbie prior to our 1/23/2019 meeting. Please CC Tihisha and Larry on this email.

Human Resources Department is requiring that each department going forward submit their Monthly Building Inspections to the HR Department each month. All documents should go to Victoria White. You can email Victoria the completed forms @ Vwhite@harrisburgnc.org. HR Department will file documents and will conduct periodic checks. We ask that each department still maintain a copy for your records.

Going forward it was determined that George South will resume handling all the monthly building inspections for Public Works. He will begin effective immediately. He will also ensure the eye wash station in Public Works is inspected weekly. George will also meet with Brett Crosby, Executive Director at the YMCA to go over their violations. He will also establish a relationship with their maintenance personnel and monitor any issues that could become a bigger problem.

Safety Grants:

Tihisha gave Debbie an update as to her conversation with Tom from NCLM. They had misplaced some of the documents, so she forwarded them to him, and he has submitted for processing.

New safety grant period is November 2019 through March 2020 with awards given in April 2020.

Other

Debbie discussed what type of labels to be used on secondary containers. The only two allowed are Danger and Warning. The SDS sheet will tell you what the signals are, what pictograms to use and what to put on the 704 placards.

Debbie also went over a really serious injury that happened to one of her clients because he took his gloves off prior to completing the welding project he was working on.

Next meeting will be Thursday, January 23rd at 9:00am.

Meeting adjourned.

Debbie Lowery, Safety Consultant

Larry Aldridge, Safety Officer