

**TOWN OF HARRISBURG
SAFETY COMMITTEE MEETING
Harrisburg Town Hall
August 23, 2018
9:00 am**

MINUTES

Committee Members Present:

Debbie Rogers Lowery, Janet Rackley, Tihisha Sharif, Adam Abernathy, Larry Aldridge, Jeff Williams

Meeting called to order.

Larry and Debbie have been working on updating the Hazard Assessments, with the exception of the Fire Department Hazard Assessments which are already updated. Larry will send these out to the Safety Committee to review and once everyone has had a chance to look and them and approve the changes, they will be sent to employees for review and signatures.

Boone Linker is retiring at the end of September and we have hired an internal candidate to replace him. George South will be coming from the Public Works Department and will be attending our Safety Committee meeting next month.

Incident Reviews:

- Public Works employee was backing the brush truck and hit a bollard. Was not using a spotter. Property damage only, no injuries. Determination: Preventable.
- Parks and Recreation employee using a pole driver to hammer a post into the ground. The pole drive slipped off the post and struck him in the head. Injury required staples to the employee's head. Determination: Preventable.
- Administration employee driving a Town vehicle. Did not get stopped in time and hit another vehicle at a stop light. Property damage only, no injuries. Determination: Preventable.

Debbie stated that it is time to apply for another safety grant. The next round opens on September 1, 2018.

CPR Training discussion: Jeff Williams stated that they have personnel at the Fire Department who can do the training, but in order to get the "official" certification, it has to go through the college and you have to buy the certification cards which are now about \$30 each. Most people are not required to have the cards, so you can have the training without the cards. The only personnel we have who are actually required to have the official certification cards are the first responders.

Debbie reminded everyone that we should make sure our flaggers do not go out of certification.

Fire extinguisher training will be done by the Fire Department. They are ordering a new burn prop that will be helpful with this process. It uses propane and is a more controlled device than we have used in the past.

Approval of Minutes:

Minutes from June 28, 2018 were approved by consensus of the committee.

The next meeting will be held on September 27, 2018 at 9:00 am.

Meeting adjourned.

Debbie Lowery, Safety Consultant

Larry Aldridge, Safety Officer