



# Harrisburg NC

## FIRE DEPARTMENT



Office of the Fire Marshal  
6450 Morehead Road, Harrisburg NC 28075  
Phone: 704.455.3574 Fax: 704.454.5476  
www.harrisburgnc.org

### Plans Review Application

We are submitting the following for review (check all that apply):

\_\_\_\_\_ **Commercial Building (New)**

\_\_\_\_\_ **Commercial Up Fit Plan**

One complete set of plans must be submitted. All Submittals shall include a Site Plan, Table of Contents, "Appendix B", Building, Electrical, Mechanical and Plumbing plans. You may also submit a PDF set of plans (call Fire Marshal before sending). Plans must be signed and sealed by the appropriate NC Licensed design professional as required by the NC Administrative, and Building Codes, and be accompanied by this application and appropriate fee as outlined below.

#### Commercial Building Plans or Commercial Up Fit Review Fee Schedule:

Commercial Plans or Commercial Up Fit Plans Reviews  
Are Done By Square Footage (Sq Ft).

Less than 4,999	\$200.00
5,000 to 9,999	\$250.00
10,000 to 24,999	\$350.00
25,000 to 49,000	\$500.00
50,000 or greater	\$.020 per Sq Ft

Commercial/Subdivision **Rezoning** Site Plan Review \$200.00

Commercial/Subdivision Site Plan Review \$200.00

**Note:** For Multi-Tenant buildings, fees are per tenant

**Fire Certificate of Occupancy (Final inspection) \$50.00**

\_\_\_\_\_ **Fire Alarm Plans** –Two complete sets of detailed shop drawings, with device cut sheets and battery calculations and \$250.00 review fee, plus \$100.00 for final performance testing.

\_\_\_\_\_ **Sprinkler System Plans** – Two complete sets of detailed shop drawings with approved site plan including hydraulic calculations and \$250.00 review fee, plus \$100.00 for final performance testing.

**Note:** Fire Alarm and Fire Sprinkler plans are a separate submittal by the installing contractor. The contactor shall submit this application, plans and review fees to the Fire Marshal’s office for approval.



# Harrisburg NC

## FIRE DEPARTMENT



Office of the Fire Marshal  
6450 Morehead Road, Harrisburg NC 28075  
Phone: 704.455.3574 Fax: 704.454.5476  
www.harrisburgnc.org

\_\_\_\_\_ **Automatic Fire Suppression Systems Plans** (hoods, paint booths, etc.) – One complete set of detailed shop drawings with system specifications and \$200.00 review fee. Fees are per hood, paint booth, etc., plus \$100.00 for the performance test.

\_\_\_\_\_ **Storage Tank Installation Plans** – One complete set of plans including tank specifications, sizes, and site plan showing locations from building and property lines and \$200.00 permit fee per tank.

**Note:** For multi-tenant buildings/up-fits, fire alarm and fire sprinkler reviews and review fees are per tenant.

*For any additional fees not listed here please call Harrisburg Fire Department, Fire Marshal's Office – 704-455-3574 or visit our website and look under department/fire department/fire marshal*

I understand and have complied with the submittal procedures and I further understand that should my submittal package not include all the information requested my project **will not** be processed for plan review.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax: \_\_\_\_\_

Date submitted: \_\_\_\_\_ Email address: \_\_\_\_\_

Project name: \_\_\_\_\_

Project address: \_\_\_\_\_

Intended Use or Occupancy Classification: \_\_\_\_\_



# Harrisburg NC

## FIRE DEPARTMENT



Office of the Fire Marshal  
6450 Morehead Road, Harrisburg NC 28075  
Phone: 704.455.3574 Fax: 704.454.5476  
www.harrisburgnc.org

Return w/fee to: Harrisburg Fire Department Fire Marshal's Office  
6450 Morehead Road  
Harrisburg, NC 28075

\*\*\*\*\*

**OFFICE USE ONLY**

Amount Received: \$ \_\_\_\_\_ Check No.: \_\_\_\_\_

From: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_