

**TOWN OF HARRISBURG, NORTH CAROLINA  
TOWN COUNCIL MEETING  
MONDAY, NOVEMBER 14, 2016  
6:00 PM**

**MINUTES**

**1A.**

**CALL TO ORDER**

Mayor Steve Sciascia called the meeting to order and the Town Clerk conducted the roll call.

**PRESENT:** Mayor Steve Sciascia, Councilmen Chad Baucom, Jeff Phillips, Ron Smith, Christopher Barfield, John Booth, Rick Russo

**ABSENT:** Mayor Pro-Tem Benita Conrad

**1B.**

**INVOCATION**

Pastor Toni Smith from Harrisburg United Methodist Church conducted the invocation.

**1C.**

**PLEDGE OF ALLEGIANCE**

Troop 232 Boy Scouts from St. Thomas Aquinas Catholic Church in Charlotte led the Pledge of Allegiance.

**1D.**

**SPECIAL PRESENTATIONS**

1. World Pancreatic Cancer Day Proclamation.

**1E.**

**AGENDA CHANGES**

- Add Item 2K – Budget Amendments for year-end adjustments related to the audit.

**MOTION:**

Councilman Baucom made a motion to approve the proposed agenda change with a second from Councilman Russo. **The motion passed 6-0.**

**1F.**

**PUBLIC COMMENT**

None

**2.**

**CONSENT AGENDA**

- A. Consider the minutes of the October 10, 2016 Town Council meeting.
- B. Consider the minutes of the October 10, 2016 Closed Session.
- C. Consider contracting investigative services for Cabarrus Woods sewer system and consider amending the FY2017 budget accordingly.
- D. Consider approval of contract for architectural services for new fire station #2.
- E. Approve resolution of financing for fire engine.
- F. Consider amending FY2017 budget for traffic study relating to fire station caution lights.
- G. Consider amending FY2017 budget for purchase of new vehicle.
- H. Consider amending FY2017 budget for accounting assistance with audit preparation.
- I. Consider amending FY2017 budget for salary and benefits relating to new Town employees.

- J. Consider amending FY2017 budget for economic development façade grants.
- K. Consider amending FY2017 budget for year-end entries associated with audit.

**MOTION:**

Councilman Baucom made a motion to approve the Consent Agenda with a second from Councilman Russo.  
**The motion passed 6-0.**

**3.**

**COMMUNICATIONS**

Mayor Sciascia introduced and welcomed new Town Manager Haynes Brigman. Mr. Brigman addressed the audience stating he was happy to be in Harrisburg and looked forward to serving the Town.

**4.**

**TOWN MANAGER'S REPORT**

- We have the architectural renderings for the new Public Works facility. Public Works Director Tom Polito is available to answer questions. At this point we are basically looking for approval to move forward to the next step of getting this design to the CM at Risk to work with Bill Milligan to establish the preliminary guaranteed maximum price. Once we have that, we will get that to Council for a contract. Council questions included concerns about office sizes, parking and space duplication. After some discussion it was decided that the Facilities Committee would meet some time in the next week or two to further evaluate before any decision is made. Other department heads with space needs will be asked to attend the meeting as well.
- Fire Station 2 – We can now move forward with getting the design on Station 2 and Chief Dunn will attend the next Facilities Committee meeting to have discussions on this.
- Wayfinding Sign Program – we are looking at later this winter or early next spring to have all the signs completed and up around town.
- Drainage issues on Hickory Ridge Road – received an email from Scott Cole today that said the contractor is supposed to be removing and resetting the guardrail and the pipe work will begin next week.
- Robinson Church Road Bridge – the contract will be let in March and it will shut down April through August next year.
- Stallings at Harrisburg Veterans Road bike lane – got an update today that the loops have been cut and the pavement markings are supposed to be completed at the end of this week.
- Stallings Road at Hickory Ridge Road – DOT has been out there getting traffic counts to evaluate turning movements. They will review those and get back with us concerning any fixes for any potential issues there.
- Raging Ridge Road – the only thing left to do is tie it in with Stallings Road. They will need some lane closures to accomplish this and those should happen Thanksgiving week beginning on Wednesday and running through the following Monday. The road should be fully open by December 9.
- Robinson Church Road and Tom Query Road signal light - the lights are up and they are waiting on Duke Energy to hook them up. Once that happens they will flash for about a week before becoming fully operational.
- Compactor at Town Center – Lee has been in near constant contact with residents and the HOA about the continuing concerns over the compactor. Working hard to find a solution.
- Upcoming events: HBA meeting will be December 1, Harrisburg Christmas Tree Lighting will be December 2, and the Economic Development meetings for both November and December have been combined and will be held on December 6.

**5.**

**MAYOR'S COMMENTS**

- Thanked Lee Connor for his service as Interim Town Manager.

- Welcomed Amber Herlocker, who has worked for the Town for several years in the fire department, but has now agreed to fill the Communications position.
- Also welcomed our new Parks and Recreation Director, Daniel Stines; new Town Engineer, Rob Donham; and new Town Manager, Haynes Brigman.
- HBA meetings – on their board they have two positions for us to fill. There are two different meetings each month. One is their board meeting, which is held in the Bank of North Carolina building on a Wednesday at 8:00am, and this one can be done through teleconferencing if necessary. The other is held here at Town Hall on a Thursday morning. After some discussion Councilman Baucom volunteered to attend the Wednesday board meetings, and different Council members will rotate for the other meetings.
- Facilities Committee – will meet in the next week or two.
- Volunteer Committee – Mayor Sciascia and Councilman Barfield will start working on getting churches involved in this one to help ramp up the numbers of volunteers to help out on community projects.
- Arts Committee – would like to get this one started up again. Could work with the Parks and Recreation Advisory Board on this one; maybe having the committee meet with the Parks and Recreation Board every other month or once a quarter to work together on this.
- Council retreat – look for a Council retreat to be held on a Saturday in January to begin looking at goals for the upcoming year.

## 6.

### COUNCIL'S COMMENTS

#### Councilman Smith

- Stallings Road speed limit – DOT has looked at this and sees no reason to lower the speed limit to 35mph. In fact, they think it would be better to have the entire road at 45mph, but they will not push it right now.
- Thanked Lee Connor for his service as Interim Town Manager and welcomed Haynes Brigman as the new Town Manager.

#### Councilman Phillips

- Welcomed all of the new staff members.
- Raging Ridge Road – once this road is opened we need to revisit the speed hump discussion.

#### Councilman Barfield

- Questioned how the ice pigging went in Heatherstone. Tom Polito stated that they have only done the small lines so far. It will be January before the larger ones can be done.
- Would like to hold an Open House after the December Council meeting to welcome the new staff members.

#### Councilman Smith

- Some other communities have design review committees but Harrisburg currently does not have one. Would like to look into the possibility of creating one. Attorney Rich Koch reminded Council that it was possible to have this for commercial developments, but not for residential developments. Will have further discussion on this subject at the January Council retreat.

## 7A.

### PUBLIC HEARING

**Voluntary contiguous annexation request – 4313 Bellegrove Court.** Josh Watkins, Planning Director, presented the background information. Michael and Donna Tripodi have submitted a voluntary annexation request for 1.73 acres at 4313 Bellegrove Court. The property will not perk and they would like to annex into the Town in order to gain access to the Town's sewer system. Currently the Grantham subdivision is installing sewer just west of this parcel, and the applicant has been working with the developer to extend a sewer lateral to the parcel. However, the applicant would need to be annexed into the Town before connecting onto the Town's sewer system per our current policy.

The public hearing was opened.  
Speaking: none  
The public hearing was then closed.

**MOTION:**

Councilman Baucom made a motion to approve the annexation request for 4313 Bellegrove Court with a second from Councilman Phillips. **The motion passed 6-0.**

**7B.**

**PUBLIC HEARING**

**Voluntary contiguous annexation request – Hieu Trong Le.** Josh Watkins, Planning Director, presented the background information. Staff has received a voluntary annexation request for approximately 1.663 acres off of Robinson Church Road. The owner of the property would like to build a home and would like to have water and sewer access, which is currently available at the site.

The public hearing was opened.  
Speaking: none  
The public hearing was then closed.

**MOTION:**

Councilman Russo made a motion to approve the annexation request for Hieu Trong Le with a second from Councilman Barfield. **The motion passed 6-0.**

**8A.**

None

**9A.**

**NEW BUSINESS**

**TAC and TCC appointments for 2017.** Each year the North Carolina Department of Transportation requires the MPO to supply a list of current TAC and TCC representatives along with their alternates. Currently Mayor Pro-Tem Benita Conrad is the appointed representative and Council Member Jeff Phillips is the alternate on the TAC. Josh Watkins is currently the TCC representative and Wayne Krimminger is the alternate.

After some discussion the following action was taken:

**MOTION:**

Councilman Barfield made a motion to reappoint Benita Conrad and Jeff Phillips as TAC representative and alternate; and reappoint Josh Watkins as TCC representative and appoint Rob Donham as the alternate. Second was made by Councilman Russo. **The motion passed 6-0.**

**10.**

**ACTION ITEMS**

None

**11.**

**CLOSED SESSION**

**MOTION:**

Councilman Baucom made a motion to go into closed session for personnel and legal matters. Second was made by Councilman Booth. **The motion passed 6-0.**

Upon returning from Closed Session the following action was taken:

**MOTION:**

Councilman Barfield made a motion to come out of Closed Session and return to regular business. Second was made by Councilman Russo. **The motion passed 6-0.**

**12.**

**ADJOURNMENT**

**MOTION:**

There being no further business, Councilman Russo made a motion to adjourn the meeting with a second from Phillips. **The motion passed 6-0.**

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Steve Sciascia, Mayor

ATTEST:

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Janet Rackley, Town Clerk