

**TOWN OF HARRISBURG, NORTH CAROLINA
TOWN COUNCIL MEETING
MONDAY, SEPTEMBER 12, 2016
6:00 PM**

MINUTES

1A.

CALL TO ORDER

Mayor Steve Sciascia called the meeting to order and the Town Clerk conducted the roll call.

PRESENT: Mayor Steve Sciascia, Councilmen Chad Baucom, Jeff Phillips, Ron Smith, Christopher Barfield, John Booth, Councilwoman Benita Conrad

ABSENT: Councilman Rick Russo

1B.

INVOCATION

Councilman Barfield conducted the invocation.

1C.

PLEDGE OF ALLEGIANCE

1D.

SPECIAL PRESENTATIONS

1. Constitution Week Proclamation.

1E.

AGENDA CHANGES

- Change the order of public hearings as follows: item 7D becomes 7A, item 7A becomes 7B, item 7F becomes 7C, item 7B becomes 7D, item 7E remains 7E, item 7C becomes 7F, and item 7G remains 7G.
- Item 2H – Defer to October.
- Add item 9E – Park maintenance.

MOTION:

Councilman Baucom made a motion to approve the proposed agenda changes with a second from Councilwoman Conrad. **The motion passed 6-0.**

1F.

PUBLIC COMMENT

None

2.

CONSENT AGENDA

- A. Consider the minutes of the August 8, 2016 Town Council meeting.
- B. Consider the minutes of the August 8, 2016 Closed Session.
- C. Consider the minutes of the August 14, 2016 Emergency meeting of Town Council.
- D. Consider the minutes of the August 14, 2016 Closed Session.
- E. Consider approval of engineering services contract for decommissioning Huntwick Pump Station.
- F. Consider approval of FY2017 Tax District Fire Service Contract with Cabarrus County.
- G. Consider resolution of support for Saddle Creek Court intersection relocation.
- H. Consider approval of the wayfinding production and installation estimate.
- I. Consider approval of contract for engineering services for new Public Works facility.

- J. Consider amending FY2017 budget for Year 1 Pay Study adjustments.
- K. Consider approval of fire engine purchase contract.
- L. Consider amending FY2017 budget for improvements for Town Hall emergency exit doors.

Councilwoman Conrad asked for a change to the minutes of the August 14, 2016 emergency meeting of Town Council – in the last motion made before adjourning the meeting, take out the employee names and replace them with department names.

Councilman Barfield asked about the costs of Item 2L. Can we get the owner of the building to pay their share of these improvements? Lee Connor replied that we will ask for reimbursement from the owner after the fact because the state fire marshal's office only gave us a short period of time to make the necessary improvements and so we felt it was prudent to move forward and get the reimbursements later.

MOTION:

Councilwoman Conrad made a motion to approve the Consent Agenda with the requested change to the minutes of the August 14 emergency meeting of Council and with the exception of item 2H which was deferred to the October Council meeting. Second was made by Councilman Baucom. **The motion passed 6-0.**

3.

COMMUNICATIONS

None

4.

TOWN MANAGER'S REPORT

- Now that Council has approved the engineering contract for the new Public Works facility we will move forward with getting the design completed and bring it to Council to look at. We will also move forward with putting out an RFQ for the Construction Manager at Risk for this project as well.
- We have the bids back for engineering services for Fire Station 2 and we will bring that to Council for approval in October.
- Train Station – one of the areas we have looked at is the new park land we purchased, but another option is across the street next to the new Publix back near the tracks. That land would need to be purchased by the Town. Need direction from Council to know whether to pursue that option or not. We would need to begin talks with the owner to determine what the cost might be for that property. Currently owned by Bank of the Ozarks. After some discussion it was the consensus of Council to refer this back to the Economic Development Committee for further consideration.
- We have had discussions recently about the possibility of not holding public hearings in November and December, whether just during election years or every year. We would like to get direction from Council on whether to move forward with this or not. Holding those public hearings during an election year can cause issues because of potential changes on the Council as well as the holidays can interfere any year. After some discussion the following action was taken:

MOTION:

Councilman Phillips made a motion to hold no public hearings during the months of November and December of each year. Second was made by Councilwoman Conrad. **The motion passed 6-0.**

- Drainage issues on Hickory Ridge Road – spoke with Scott Cole today. It appears they are at a point now of just getting the cost and pricing amounts and once they get those they will be able to move forward. It will require lane closures between 9:00 am and 2:00 pm during the week and some weekend work. Should take about two months to complete.
- Stallings Road Bridge has reopened. Still have a few punch list items so that is why they have not yet removed all of the construction signage.
- Robinson Church Road Bridge – it looks like they will begin work on that in April and try to have it completed prior to school beginning in the fall. For the signal light on the corner they are waiting on Duke to put poles up.

- Raging Ridge Road is about 60% complete and is expected to be completed by December 3, 2016 and the final vegetation will be put in around April.
- Harrisburg Veterans Road ceremony will be on Saturday, September 17 from 11:00 am to noon at the corner of School Circle and Harrisburg Veterans Road.
- Cabarrus Summit coming up September 22 from 6:00 pm to 8:00 pm at Kannapolis City Hall.
- Bags in the Burg will be September 24 at 10:00 am right here in front of Town Hall.
- Fire Department annual open house will be October 1 from 11:00 am to 4:00 pm at Fire Station 1.
- Rocking the Burg will be October 7 here at Town Hall from 6:30 pm to 9:00 pm.
- Next Community Chat will be held here at Town Hall on October 6.

5.

MAYOR'S COMMENTS

- Cabarrus Arts Council has recognized Harrisburg again for our work with them.
- Reminder to citizens that Harrisburg Veterans Road will be dedicated this Saturday. We hope to have a lot of our Harrisburg veterans as part of that ceremony.
- In the past while we have an Interim Manager we have approved temporary assistance for Lee in the Finance department. He is getting ready to start the audit and also Parks and Recreation is down a man. Need guidance from Council on allowing for extra help in these areas again. Consensus of Council was to move forward with this.
- Sign ordinance (county) – do we have any updates on how they are dealing with the sticks left sticking up all week after the real estate signs come down? Josh Watkins stated that he will get an update this week.

6.

COUNCIL'S COMMENTS

Councilman Baucom

- Thanked Lee Connor for everything he has done for the Town. He has taken on a lot of extra work during his three stints as Interim Town Manager and he is a great asset to the Town.

Councilman Phillips

- Annual MG Car Show will be held on September 24 at the Lions Club.

7A. (originally 7D)

PUBLIC HEARING

H2016-04 (R) – Eastwood Homes. Request to rezone approximately 51.49 acres on the east side of Roberta Road from CZ-RV, Residential Village Conditional District, CZ-C-1, Light Commercial Conditional District, and RL, Residential Low Density, to CZ-RV, Residential Village Conditional District. Josh Watkins, Planning Director, presented the background information. Mike Kemp with Eastwood Homes has submitted a request for rezoning of property located on the east side of Roberta Road. The applicant is proposing to develop a residential development consisting of 207 attached single-family residential units and 51 detached single-family residential units adjacent to the Town Center development. The development includes a greenway that will be built by the developer and turned over to the Town to meet the Public Open Space dedication requirements. Also, the applicant has offered to place a condition on the project that vinyl siding will not be utilized on any of the buildings; all facades will be covered in masonry based products. A Traffic Impact Analysis has been completed for the project, and the developer will be required to install all required improvements as outlined in the approved TIA. At this time, no signal light is warranted at the intersection of Roberta Road and Main Street, but it may be in the next year or two. Also, no signal light was warranted at the intersection of Roberta Road and Carl Parmer Drive. The Planning and Zoning Board reviewed this request at their regular meeting in March and unanimously recommended approval. Staff recommends approval with the following conditions:

1. Applicant agrees to obtain any and all applicable local, state and federal permits required for development before any development activity can take place. (Planning)

2. A driveway permit from NCDOT will be required for the entrances off Roberta Road, and all Rights-of Way necessary for road improvements will be acquired prior to NCDOT Driveway Permit being executed. (NCDOT)
3. The developer shall be responsible to make all roadway improvements as identified in the approved TIA. (NCDOT)
4. Applicant agrees to dedicate the 30ft wide area for greenway to meet the Public Open Space requirements per Section 6.5.5 of the UDO per the recommendations of the Parks and Recreation Advisory Board. Furthermore, the applicant agrees to construct a 10ft asphalt greenway within this 30ft wide area to fulfill the remaining fee in lieu of dedication requirement. (Parks and Recreation)
5. Applicant agrees to revise the stream buffer along Davis Branch to show a Class 2 RSOD stream buffer as well as a 20ft No Build buffer. (Planning)
6. Applicant agrees to restrict all construction traffic to the entrance at Roberta Road for the duration of construction; no construction traffic shall enter or exit through connections made to Town Center. (Planning/Public Works)
7. Applicant agrees to restrict cladding materials for all buildings to masonry products; vinyl siding will not be used. (Applicant)
8. Applicant agrees to deed restrict the project so that no more than 10% of the units will be available as rental property at any one time. (Applicant)
9. Applicant agrees to build the entrance road off of Roberta Road as part of Phase I of the development, as shown on the approved conditional rezoning site plan. (Applicant)

Matt Levesque of ESP and Mike Kemp of Eastwood Homes presented information to Council concerning the proposed development.

The public hearing was opened.

Speaking:

- Richard Bennett, 3941 Harrisburg Drive – against
- Nancy Furr, 6053 Roberta Road – for
- Sarah Lambert, 6023 Roberta Road - for

The public hearing was then closed.

MOTION:

Councilman Baucom made a motion to deny H2016-04 (R) with a second from Councilman Smith. **The motion failed 2-4 (Phillips, Barfield, Booth and Conrad voting against).**

MOTION:

Councilwoman Conrad made a motion to approve H2016-04 (R) with the conditions set forth in the staff report. Second was made by Councilman Booth. **The motion passed 4-2 (Baucom and Smith voting against).**

The following Consistency Statement was then proposed:

CONSISTENCY STATEMENT:

With the conditions proposed and based on the staff report and staff presentation the proposed rezoning request is consistent with the provisions of the Harrisburg Area Land Use Plan and is reasonable and in the public interest.

MOTION:

Councilwoman Conrad made a motion to approve the proposed Consistency Statement with a second from Councilman Barfield. **The motion passed 4-2 (Baucom and Smith voting against).**

7B. (originally 7A)

PUBLIC HEARING

Consider a voluntary contiguous annexation request – Venture Church. Josh Watkins presented the background information. The Town has received an application for a voluntary annexation to annex 4.13 acres. The proposed annexation is contiguous to the existing municipal limits. The property owners are requesting annexation as well as a

rezoning request to develop this property as a multiuse development consisting of a church, hotel, daycare facility and drive-through restaurant.

The public hearing was opened.

Speaking: none

The public hearing was then closed.

MOTION:

Councilman Baucom made a motion to approve the annexation request by Venture Church. Second was made by Councilman Barfield. **The motion passed 6-0.**

7C. (originally 7F)

PUBLIC HEARING

H2016-13 (R) Request to rezone approximately 7.98 acres from O/I, Cabarrus County Office-Institutional District, and RL, Residential Low Density, to CZ-C-2, General Commercial-Conditional Zoning District. Josh Watkins presented the background information. Venture Church has submitted a rezoning request for property located at 9565 Rocky River Road, approximately 600 feet west of the Starwood Drive intersection. The applicant is proposing to develop a multi-use building on this site, which would house a 93 room hotel, religious institution with more than 350 seats, full service restaurant with drive through, auditorium with more than 350 seats, recreational sports club, and health club and fitness center. The building would be set up so that the event center associated with the hotel would be utilized as a religious institution on certain days, so that the space would be flexible and fill the needs of both the hotel and religious institution. Furthermore, the daycare facility would be utilized as classroom space when not being used as a daycare. The Planning and Zoning Board reviewed this request at their regular meeting in August and voted unanimously to recommend approval of this request to the Town Council. Planning staff is also recommending approval with the following conditions:

1. Applicant agrees to obtain and all applicable local, state and federal permits required for development before any development activity can take place. (Planning)
2. Applicant agrees to abide by all requirements set forth in the Conditional Rezoning Site Plan, and to develop the site accordingly. (Planning)
3. All commercial structures shall be required to submit full Architectural Elevations and meeting the requirements of Appendix E at the time of site plan review. (Planning)
4. Applicant agrees to remove the parking spaces adjacent to the entrance stem per NCDOT comments. (NCDOT)
5. Applicant agrees to install a decorative brick knee wall between Rocky River Road and the parking at the front of the building, per Appendix E of the UDO. (Planning)
6. Applicant agrees to obtain a driveway permit form NCDOT for the access points on Rocky River Road and Arbor Dale Avenue, and an adequate right turn lane will be required to be constructed to the entrance on Rocky River Road.

There were some questions concerning which portions of this project would be taxable and which would not.

Dave Henderson, the applicant and lead pastor at Venture Church, spoke to Council concerning the proposed rezoning.

The public hearing was opened.

Speaking:

- Dora Dextre, 6120 The Meadows Lane, Harrisburg

The public hearing was then closed.

Discussion continued around the taxability question. Attorney Rich Koch then stated that the Cabarrus County Tax Department will be making that determination.

After some discussion, the following action was taken:

MOTION:

Councilman Baucom made a motion to approve H2016-13 (R) with the conditions set forth in the staff report. Second was made by Councilman Smith. **The motion passed 6-0.**

The following Consistency Statement was then proposed:

CONSISTENCY STATEMENT:

With the conditions proposed and based on the staff report and staff presentation the proposed rezoning request is consistent with the provisions of the Harrisburg Area Land Use Plan and is reasonable and in the public interest.

MOTION:

Councilman Baucom made a motion to approve the proposed Consistency Statement with a second from Councilman Smith. **The motion passed 6-0.**

7D. (originally 7B)

PUBLIC HEARING

Consider a voluntary non-contiguous annexation request – DR Horton. Josh Watkins presented the background information. DR Horton has submitted a non-contiguous annexation request for approximately 351.104 acres off of Hickory Ridge Road and Lower Rocky River Road. This annexation request is part of a rezoning request by DR Horton to develop the property as a single-family residential detached subdivision.

The public hearing was opened.

Speaking: none

The public hearing was then closed.

After some discussion, the following action was taken:

MOTION:

Councilman Smith made a motion to deny the annexation request for DR Horton. Second was made by Councilman Barfield.

The applicant then presented information to the Council concerning the proposed subdivision. Speaking were Matt Levesque of ESP Associates and David Hughes from DR Horton.

Following the presentation the vote on the motion was taken:

MOTION RESULTS:

The motion passed 4-2 (Conrad and Booth voting against).

7E.

PUBLIC HEARING

This item is unnecessary now since Council voted to deny the annexation request by DR Horton so this public hearing will not be held.

7F. (originally 7C)

PUBLIC HEARING

Consider closing a portion of Galvan Way. Josh Watkins presented the background information. In December 2013, the Town Council approved an incentive grant for Galvan Industries for an expansion of industrial development on their property. As part of that incentive grant, the Town agreed to consider closing a portion of Galvan Way (previously Millbrook Road) once the NCDOT had returned this road to the Town street network. NCDOT has since returned Galvan Way to the maintenance of the Town of Harrisburg. Staff recommends Town Council approve the resolution to close this portion of Galvan Way.

The public hearing was opened.

Speaking: none

The public hearing was then closed.

After some discussion, the following action was taken:

MOTION:

Councilwoman Conrad made a motion to approve the request to close a portion of Galvan Way. Second was made by Councilman Baucom. **The motion passed 6-0.** Resolution hereby incorporated by reference.

7G.

PUBLIC HEARING

H2016-12 (R) – Autumn Glen Subdivision – request to rezone approximately 111.17 acres located on the east side of Morehead Road from RE, Rural Estate Residential District, I-1, Light Industrial District, and RM-1, Medium Density Residential District, to CZ-RV, Residential Village Conditional District. Josh Watkins presented the background information. Kent Olson with Development Solutions Group has submitted a request for a rezoning of property located on the east side of Morehead Road. The applicant is proposing to develop a residential development consisting of 150 detached single-family residential units, with access off of Morehead Road and Rocky River Crossing Road. The development includes a greenway that will be built by the developer and turned over to the Town to meet the Public Open Space dedication requirements. Also, the applicant has offered to place a condition on the project that vinyl siding will not be utilized on any of the buildings; all facades will be covered in masonry based products. A similar development request was proposed earlier this year, and was known as H2016-07 (R) Elledge/Autumn Glen subdivision. After the Planning and Zoning Board made a recommendation of denial, the applicant withdrew their rezoning request in order to address some of the concerns expressed by the Planning and Zoning Board. A Traffic Impact Analysis is currently underway for this project, and the developer will be required to install all necessary improvements to the transportation network to mitigate traffic impacts. The Planning and Zoning Board reviewed this rezoning request at their regular meeting in August and voted 3-2 to recommend approval to Town Council. Staff is recommending approval of the request with the following conditions:

1. Applicant agrees to obtain and all applicable local, state and federal permits required for development before any development activity can take place. (Planning)
2. A driveway permit from NCDOT will be required for the entrances off Morehead Road, and all Rights-of-Way necessary for road improvements will be acquired prior to NCDOT Driveway Permit being executed. (NCDOT)
3. Applicant shall be responsible to make all roadway improvements as identified in the approved TIA. (NCDOT)
4. Applicant agrees to dedicate the 30ft wide area for greenway to meet the Public Open Space requirements per Section 6.5.5 of the UDO per the recommendations of the Parks and Recreation Advisory Board. Furthermore, the applicant agrees to construct a 10ft asphalt greenway within this 30ft wide area to fulfill the remaining fee in lieu of dedication requirement. (Parks and Recreation)
5. Applicant agrees to dedicate a 30ft sewer easement along Mallard Creek for the future installation of a sewer trunk line. (Public Works/Planning)
6. Applicant agrees to restrict cladding materials for all buildings to masonry products; vinyl siding will not be used. (Applicant)
7. Applicant agrees to provide fire flow of 1500 gallons per minute per the Unified Development Ordinance and the Fire Code. (Fire Marshal)

Council addressed questions concerning this request to Josh Watkins.

Matt Levesque with ESP Associates and Kent Olson with Development Solutions Group presented information concerning the proposed development to the Council.

Following some of the concerns of Council, applicant proposed two new conditions:

- To create designated parking spaces for the public who wants to access the greenway in the development
- To place a limit on the number of rentals allowed in the development

The Traffic Engineer from WSP Parsons Brinkerhoff spoke to the Council concerning the Traffic Impact Analysis. They studied the intersections of Morehead and Hwy 49, Rocky River Crossing and Morehead, Hwy 29 and Morehead Road, and Rocky River Crossing and Roberta Road. Turn lanes were recommended at the intersections of Morehead Road and Rocky River Crossing Road, and at intersection on Morehead Road and the proposed site driveway #1. A traffic signal was not warranted at the intersection of Rocky River Crossing and Roberta Road at this time, but a post construction evaluation was recommended to determine if signalization would be more appropriate at that time.

The public hearing was opened.

Speaking:

- Jack Elledge, 413 N. Center Street, Statesville, NC – for
- Trent Propst, 338 Sunnyside Drive, Concord, NC – for
- Amy Levett, 5233 Rocky River crossing, Harrisburg – against
- Shawn Sniff, 6042 The Meadows Lane, Harrisburg – against
- Culpepper Ingram III, 6242 Roseway Court, Harrisburg – against
- Sara Childers, Concord, NC - questions
- Heather Newell, 4618 Arborview Drive – against
- Dora Dextre, 6120 The Meadows Lane, Harrisburg – against
- Todd Wilcox, 4287 Red Spruce, Harrisburg – against
- Laurelle Roker, 6028 Hickory Ridge Hollow Court, Harrisburg - against

The public hearing was then closed.

After some discussion, the following action was taken:

MOTION:

Councilwoman Conrad made a motion to defer H2016-12 (R). Motion died for lack of a second.

MOTION:

Councilman Smith made a motion to deny H2016-12 (R) with a second from Councilman Baucom. **The motion passed 5-1 (Conrad voting against).**

The following Consistency Statement was then proposed:

CONSISTENCY STATEMENT:

Even though this proposed rezoning request is consistent with the provisions of the Harrisburg Area Land Use Plan, it is nonetheless not reasonable and not in the public interest for the following reasons: concerns about access to the Thread Trail, proximity to the landfill of this property, traffic increase and safety concerns, school adequacy, and questions about adequate lot size.

MOTION:

Councilman Smith made a motion to approve the proposed Consistency Statement with a second from Councilman Barfield. **The motion passed 5-1 (Conrad voting against).**

8A.

OLD BUSINESS

Sign Amnesty for registered businesses. Anna Lu Wilson, Economic Development Director, presented the background information. At the last Economic Development Committee meeting, August 23, the group discussed introducing a sign amnesty program to thank businesses for their patience during the Piedmont Improvement Project. Once the program is initiated, businesses who have registered with the Town are allowed to place additional signage advertising their businesses for 60 days, for a period to include October 1 – November 30, 2016. The goal of this program is to promote Harrisburg businesses and to acquire more business registrations. Phone calls, email, US mail, social media, our newsletters and the assistance of the Harrisburg Business Alliance will be utilized to alert businesses to this program.

After some discussion the following action was taken:

MOTION:

Councilman Baucom made a motion to approve the sign amnesty request as proposed, with a second from Councilman Phillips. **The motion passed 6-0.**

9A.

NEW BUSINESS

H2016-01 (S) – Brookdale Village Townhomes Preliminary Plat. Josh Watkins presented the background information. Frank Forde with Brookdale Partners LLC has submitted a preliminary plat request for a single-family attached townhome subdivision located off Plaza Road Extension adjacent to the Cabarrus County line. The request is consistent with a conditional rezoning on this property approved as part of the Brookdale PUD. The development previously had an approved preliminary plat for 72 townhomes; 22 of those townhomes were built before the economic downturn. During the downturn, the preliminary plat expired, and the developer was left unable to complete the remaining 50 townhomes. The applicant is asking to renew the preliminary plat so they can move forward and finish the development. The Planning and Zoning Board reviewed this request at their regular meeting in August and unanimously recommended approval of this preliminary plat to Town Council. Staff is recommending approval with the following conditions:

1. Applicant agrees to obtain any and all applicable local, state and federal permits required for development before any development activity can take place. (Planning)
2. Stormwater Phase II requirements will be required in Section 4 of the development. (Planning)

After some discussion the following action was taken:

MOTION:

Councilman Baucom made a motion to approve H2016-01 (S) with a second from Councilwoman Conrad. **The motion passed 6-0.**

9B.

NEW BUSINESS

Planning and Zoning Board member appointments. Josh Watkins presented the background information. There are currently two vacant seats on the Planning and Zoning Advisory Board. Staff received 5 applications for these positions. The Planning and Zoning Board appointed a sub-committee to review the applications and interview the applicants. Following this process, the Planning and Zoning Board and Planning staff recommends that Town Council appoint Bobby Robinson and Steve Bedwell to the Planning and Zoning Board for a 3 year term, and also appoint them as alternate members to the Board of Adjustment. Furthermore, staff recommends moving current alternate Board of Adjustment member Scott Noel to a full member of the Board of Adjustment.

After some discussion the following action was taken:

MOTION:

Councilman Baucom made a motion to appoint Steve Bedwell and Troy Selberg as members of the Planning and Zoning Board and as alternates to the Board of Adjustment, and also to move Scott Noel to regular member of the Board of Adjustment. Second was made by Councilman Smith. **The motion passed 6-0.**

9C.

NEW BUSINESS

Annexation Discussion. Josh Watkins presented the background information. Since the Town increased the water and sewer rates for customers outside of town we are getting questions about annexing individual properties inside of subdivisions. Annexing individual properties could get very cumbersome and expensive. We need to look at what other communities are doing in these situations. Council directed staff to research and work on a recommendation for a policy addressing this.

9D.

NEW BUSINESS

Truck brakes noise discussion. Josh Watkins stated that staff had been doing some research on this subject. NCDOT views these brakes as a safety measure for trucks so they are not generally inclined to allow ordinances limiting or prohibiting their use. NCDOT has told other communities that they do not have the authority to regulate that. Enforcement is also an issue, because by the time someone complains and law enforcement arrives, the truck is long gone and even if they can stop the truck they will have to have decibel meters to measure the noise. After some discussion, it was decided that creating an ordinance prohibiting the use of these brakes doesn't make sense at this time.

9B.

NEW BUSINESS

Park maintenance discussion. Councilman Smith stated that there were some issues with maintenance in some areas of our parks and they might also want to take a look at the drop dead time with the older baseball. The feeling is that the kids didn't get a chance to rotate through effectively and the umpires are the clock eaters. Councilman Smith presented pictures of some repairs and maintenance that needs to be addressed in the parks.

10.

ACTION ITEMS

- Check with the school resource officer concerning Raging Ridge Road traffic pattern.

11.

CLOSED SESSION

MOTION:

Councilwoman Conrad made a motion to go into closed session for personnel matters and pending litigation. Second was made by Councilman Barfield. **The motion passed 6-0.**

Upon returning from Closed Session the following action was taken:

MOTION:

Councilwoman Conrad made a motion to come out of Closed Session and return to regular business. Second was made by Councilman Phillips. **The motion passed 6-0.**

12.

ADJOURNMENT

MOTION:

There being no further business, Councilman Barfield made a motion to adjourn the meeting with a second from Councilman Booth. **The motion passed 6-0.**

Steven J. Sciascia, Mayor

ATTEST:

Janet Rackley, Town Clerk