



**Advisory Board Meeting  
Monday, March 28, 2016  
6:00pm  
Harrisburg Town Hall**

**Members Present**

Marcus King, Chair  
Linda Thurman, Secretary  
Mike Gallagher  
Gray Riley  
Jason Marshall

**Others Present**

Eric Smallwood, Director  
Shawn Marble, Assistant Director  
Erin Kegley, Rec Program Coordinator

Members Absent: Ernie Roselle and Van Jaynes, Vice-Chair

Marcus called the meeting to order at 6:00 pm

**I. Consent Agenda:**

- a. Approval of minutes from February 22 meeting. Mike Gallagher made a motion to approve the February 22 minutes, Jason Marshall second the motion, motion passed 4 -0.

**II. Special Presentations: (Eric Smallwood reported)**

- a. Volunteer Recognition
  - i. Past Advisory Board Members (Antonio Porretta and Jensen Caudle were recognized at the meeting and Bob Yates was unable to attend)
  - ii. Harrisburg Runners (Dana Sbaralla was recognized for her efforts, she is currently stepping down from her role)

**III. Old Business: (Eric Smallwood reported)**

- a. Eastwood Homes – Presentation for fulfillment of ordinance 6.5.5.1 – Public Open Space Dedication or Fee in Lieu of.
  - Revised plan to address issues of public access; created parking space for public, greenways can or should be allowed in flood plans. Matt Levesque, ESP Associates, answered board member questions about the revised plan and also mentioned they will have signs posted along the trail. Gray Riley made the motion to approve staff’s recommendation of Harrisburg Townhomes for Public Open Space Dedication, Jason Marshall second the motion, motion passed 4-0.
- b. 2016 Goals and Objectives Benchmarks and Updates
  - Highlights and updates were given on each of the various programs and activities
- c. Canterfield easement
  - Actions and options are still being reviewed with Town Council

**IV. New Business:** (Eric Smallwood reported)

- a. 5-2-1-0 Children WIN Initiative  
-This is a National Campaign: its initiative is to fight Childhood Obesity through education and programming. Handout was given to the board.
  - b. Department Updates (Assistant Parks and Recreation Director, Shawn Marble reported)
    - a. Youth Sports- games start this month and next
    - b. Adult Sports- increase in enrollment
    - c. Program Additions-Cancelled Engineering for Kids due to lack of participation.
    - d. Event Reviews- review of Egg Scramble (will have to make adjustment due the amount of participation), thanked vendors and sponsors for their participation.
    - e. Event Previews-handouts were given out to board members. Still looking for a few volunteers to assist for the April 9<sup>th</sup> 5K.
  - c. Director's Update (Parks and Recreation Director, Eric Smallwood reported)
    - a. Executive Updates
    - b. Current Projects
    - c. Projects Planning
    - d. Operation Reviews
- Handouts were given and board members asked clarifying questions.

**Other Business:**

- d. Growth planning discussion- shortage of field and space for youth and adult sports and community events. The board members discussed a variety of ways to address the growth issue. Board will continue to work with Eric, staff and town council to find solutions.
- e. Board member Mike Gallagher and Gray Riley expressed an interest in having a series of neighborhood 5K races to help build more of a sense of community and promote healthy living. Board members will continue to work with Eric and his staff to coordinate logistics.

**V. Public Comment:**

Citizens are welcome to share their comments. Anyone wishing to address the Parks and Recreation Advisory Board may do so during the public comment period. Please state your name, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

-Harrisburg resident and IB High School student\* has an idea for a class project "to research the Parks and Rec Board's ability to plan a Parks and Recreation Center/Building". Student will work with Eric Smallwood to discuss the project's / assignment parameters. (\*student is a minor therefore his name will not be included in the minutes).

**VI. Adjournment**

Mike Gallagher made a motion to adjoin the meeting, Gray Riley second the motion, motion passed 4 -0. The meeting adjoined at 7:38 pm.

Next Meeting: April 25, 2016

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Marcus King, Chair

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Linda A. Thurman, Secretary