

PARKS AND RECREATION ADVISORY BOARD MEETING

March 23, 2015

7:00 PM

Harrisburg Town Hall

Harrisburg, NC 28075

Minutes

MEMBERS PRESENT:

Marcus King-Chair Linda Thurman-Secretary
Van Jaynes Bob Yates
Jensen Caudle Michael Gallagher

OTHERS PRESENT:

Eric Smallwood-Manager
David Issacs-Town Council Liaison
Shawn Marble-Assistant Manager

MEMBERS ABSENT: Antonio Porretta-Vice Chair

Marcus King called the meeting to order at 7:00 PM.

CONSENT AGENDA

- Approval of Minutes from February 23, 2015 Parks and Recreation Advisory Board Meeting. Motion made by Jensen Caudle, Seconded by Marcus King. Motion passed unanimously.

OLD BUSINESS (provided by Eric Smallwood)

- Co-Sponsorship Agreement Update
 - The current agreement expires on June 30, 2015. County has had several public meetings including “strong” feedback from local youth sport associations/departments and as a result are reviewing their co-sponsorship agreement.
 - Eric Smallwood is to check with the town attorney to see if Harrisburg comes up with their own ‘draft’, for working with the area schools directly, is it legal.
 - Both Eric Smallwood and David Issacs felt confident the county would take into consideration public’s opinion and parks and recreations program director’s input and concerns.
 - Per Eric Smallwood, Mike Kirby, Harrisburg Athletic Program Coordinator, has also been involved with providing feedback and input to the county on a variety of issues and at several meetings.
- Pedestrian Master Plan
 - Contract has been signed with Stewart, LLC for the Master Plan update.
 - Volunteers are needed to help with public outreach, first opportunity would be the Saturday, April 11, 2015, 5K Run and Health Expo.
 - Board members who can volunteer should contact Shawn Marble.
 - Second public meeting will be a joint meeting between Parks and Recreation Advisory Board and the Town Planning and Zoning Board on Tuesday, May 12, 2015.
 - Due to the Memorial Day holiday, the regular 4th Monday of the month, board meeting scheduled for May 25, 2015 will be cancelled.

NEW BUSINESS (provided by Eric Smallwood)

- Eagle Project Discussion – Farmer’s Market Parking Lot
 - Eagle Scout has completed required paperwork and is awaiting decision by Boy Scout Council. No action required by Parks and Recreation at this time.

- Board Member Updates
 - Linda Thurman informed board that she will be a notary public. Short discussion followed about how to best assist at future Harrisburg Parks and Recreation events (such as Memorial Weekend Parade at Speedway).

- Department Updates (provided by Shawn Marble)
 - Changes are being made regarding the marketing for events, similar theme but a unique design for each event. Flyers were included in meeting agenda. All flyers and websites will be updated with the new branding. Goal is for public to display flyers.
 - Marcus King suggested a QR Code on flyers so public can use iPhones and other devices and not carry the flyer around.
 - Reminder by Eric Smallwood and Shawn Marble to sign up for email updates at the Harrisburg Town website.
 - Upcoming April Events:
 - *Eggnormous Twilight Easter Scramble*, Thursday, April 2, 2015.
 - *Harrisburg 5K Fun Run and Health Expo*, Saturday, April 11, 2015. (YMCA handles run, Parks and Recreation coordinates Health Expo. Deadline for vendor application is 3/30).
 - *Rockin' the 'Burg Spring Concert*, Friday, April 17, 2015. Rocky River Coffee and 3 Monkeys restaurants have agreed to sell food for the event.

- Manager Updates (provided by Eric Smallwood)
 - Spring Sports registration has ended. For the 3 sports (soccer, baseball and softball) have a total of 1700 children signed up.
 - First adult soccer meeting took place on Monday, March 23, 2015. 16 teams were formed.

PUBLIC COMMENT

- No comments were made

ADJOURNMENT

Motion to adjourn by Bob Yates, seconded by Van Jaynes. Carried unanimously.

Marcus King, Chair

Linda Thurman, Secretary