



**Advisory Board Meeting
Monday, February 22, 2016
6:00pm
Harrisburg Town Hall**

Members Present

Marcus King, Chair
Linda Thurman, Secretary
Mike Gallagher
Van Jaynes
Gray Riley
Jason Marshall

Others Present

Eric Smallwood, Director
Shawn Marble, Assistant Director
Ron Smith, Liaison, Town Council
Josh Watkins, Planning Director

Members Absent:

Marcus King called the meeting to order at 6:01 pm.

I. **Consent Agenda:**

- a. Approval of minutes from January 25, 2016. Van Jaynes made a motion to approve the January 25, 2016 minutes. Mike Gallagher second the motion. The motion passed 5-0.

II. **Special Presentations:**

- a. Advisory Board Applicant, Ernie Roselle (Eric Smallwood gave small introduction of Ernie). Ernie did thank the board for considering his application. (Marcus King welcomed Ernie). Motion to approve a recommendation to have Ernie's application to be considered by Town Council at their March meeting was made by Van Jaynes, second by Gray Riley. The motion passed 5-0.

III. **Old Business:** (Eric Smallwood)

- a. Caroline Thread Trail-Canterfield: flagged trail, drawing easement maps for HOA to complete voluntary sale of easement to the town. Harrisburg Surveying will be conducting the survey. Future- apply for grant for bridge and other construction.

IV. **New Business:** (Eric Smallwood)

- a. Eastwood Homes- Presentation for fulfillment of ordinance 6.5.5.1-Public Open Space Dedication of Fee in Lieu of
 - Eric reviewed the ordinance and reviewed the 7.42 acres required by Eastwood Homes. Staff recommends to decline request at this time due to lack of access by the public and the proposed land is not part of the master's plan. Fee in Lieu of land, is what is being recommended by staff. Board members discussed the proposed land/space.

- Developers: Dan Brewer, ESP Associates, presented master plan and reasoning behind the proposed land. Mike Kemp, Eastwood Homes, discussed the project and stated he would be agreeable to making slight changes to accommodate policies.
 - Eric Smallwood and Josh Watkins did notice some inconsistencies between the plans regarding the types of required land. Staff will work with developers to revise plans.
 - Gray Riley motioned to defer board's vote to March meeting to allow time for staff to work out details with developers for revised plans, Jason Marshall second, motion passed 5-0.
- b. **Nomination and Election of Officers: Chair, Vice Chair and Secretary**
- Position of Chair: Mike Gallagher made a motion to recommend Marcus King, second by Jason Marshall, motion passed 5-0.
 - Position of Vice-Chair: Marcus King made a motion to recommend Van Jaynes, Mike Gallagher second motion, passed 5-0.
 - Position of Secretary: Van Jaynes made a motion to recommend Linda Thurman, Mike Gallagher second the motion, passed 4-0, Linda Thurman did abstain from voting.
- c. **Special Event Street Closures – Traffic Ordinance Amendment**
- NCDOT has changed process for state-owned street closure. Eric will work with town attorney to develop an ordinance that meets the NC DOT process and simply the requesting and notification process.
- d. **2016 Goals and Objectives Benchmarks**
- Reviewed goals, Eric currently working with 4 Eagle Scouts Projects, and several other events are planned. Eric passed out summary of goals and objectives and gave updates on each item. Encouraged board members to get involve and help market activities and events to residents.
- e. **Department Updates (Shawn Marble)**
- Added Art classes, Art Camps, etc. Information on the website. Upcoming events, March 24th Easter Egg Hunt and the annual Harrisburg 5K and Health Expo April 9th. Shawn also discussed a soon to be vacancy in their office, they will be accepting applications soon.
- f. **Manager's Updates (Eric Smallwood)**
- Youth Sports, spring numbers: soccer at 900, baseball and softball at 760, team drafts start this week and crafting practice schedules in the coming weeks.
 - Plan to recognize long time parks and rec volunteers at future board meeting more information forthcoming.
 - The need has arisen to lock one of the entry gates at Pharr Mill Park at 3:30 pm each day due to increase amount of vandalism. After-hours seems to be the times when the vandalism has occurred. Vandalism is costing the town money and making it an unwelcoming place for families.

V. **Public Comment:**

Citizens are welcome to share their comments. Anyone wishing to address the Parks and Recreation Advisory Board may do so during the public comment period. Please state your name, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

VI. **Adjournment**

Van Jaynes made the motion to adjoin meeting, Mike Gallagher second the motion. Motion passed 5-0. Meeting adjoined at 7:53 pm.

Next Meeting: Monday, March 28, 2016