



Zoning Permit # _____

Date _____

PERFORMANCE GUARANTEE BOND

Note:

A Certificate of Occupancy must be issued by the Zoning Office prior to the occupancy of any building or land created, erected, changed, converted, altered or enlarged in its use or structure, to ensure development complies with an approved zoning permit and site development plan.

PLEASE READ CAREFULLY

Per Section 3.2.5.2.6. of the Zoning Ordinance

The applicant may submit a performance guarantee to the Administrator when an application for a certificate of compliance cannot be approved because certain improvements cannot be completed or installed due to adverse weather conditions or other reasonable factors. The applicant shall submit to the Administrator the following information:

(1) a specific description of the factor(s) hindering completion or installation of the improvement(s); and

(2) a written estimate from a licensed contractor of the cost of materials and labor for completing the work. The administrator shall then determine if the submission of a performance guarantee is appropriate and if the estimate is acceptable. The performance guarantee may be submitted in the form of a certified check, cashier's check, bond, or letter of credit on approved forms and shall be in the amount of **150% of the estimate**. The performance guarantee shall be released after the improvements, as guaranteed, inspected by the Administrator and determined to be in full compliance with the approved plan.

Contact Information:

Company: _____

Telephone: _____

Contact Name: _____

Fax: _____

Mailing Address: _____

Email: _____

Project Information:

Project Name: _____

Zoning Permit #: _____

Physical Location: _____

PIN #: _____

Explanation For Delay Of Installation:

Estimate Of Materials From Licensed Contractor: Contractor # _____

<u>SPECIES</u>	<u>QUANTITY</u>	<u>PRICE PER UNIT</u>
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TREES:

SHRUBS:

PRICE PER UNIT

SEEDING/MULCHING:

MISCELANOUS FEES:

LABOR:

Total Cost = \$ _____

TO CALCULATE THE BOND AMOUNT, TOTAL THE COST AND MULTIPLY BY THE APPROPRIATE PERCENTAGE

\$ _____ x 150% = _____

TOTAL BOND AMOUNT: \$ _____

I certify to the best of my knowledge that the information that I give is accurate.

Signature: _____