

Town of Harrisburg
Picnic Shelter and Field Reservation Agreement

A. RULES AND REGULATIONS

1. Park Hours

Park hours are from Dawn to Dusk, normally 6:30am – 9pm unless otherwise posted or scheduled.

2. Parking and Vehicles

Vehicles may park in designated areas only.

Vehicles parked illegally will be towed at owner's expense.

During Library operating hours, Library Parking lots are for Library use only.

Vehicles are not allowed in the Park after hours.

Bicycle riding, skateboarding and roller skating are permitted but only if done in a safe manner.

Park Speed Limit: 13MPH

3. Conduct

All Park guests must obey police officers, park rangers, park personnel or other persons designated by the Town to enforce any rules while on park property.

Disorderly conduct will result in immediate expulsion from the Park.

Disorderly conduct includes but is not limited to: rude behavior, profanity, fighting, threatening behavior, public nudity, spitting, loud music or other noise.

Littering of any kind is prohibited in the Park.

Events, ceremonies, rallies, and/or meetings may not be held in the Park without prior authorization from the Town.

4. Park Preservation

Fires are permitted only in areas provided for such purposes.

It is illegal to:

Mark, deface, disfigure, tamper with or displace any structures, equipment or facilities in the park. Dig, cut damage, injure, mutilate, or remove natural materials in the Park. Throw, discharge or place any substance in Park waters (stream, tributary, storm sewer or drain) that would result in pollution.

5. Dogs

Dogs are permitted in the Park provided they are restrained by a leash not more than 6 feet. Dogs are NOT allowed on the playing fields (soccer, football, volleyball, etc.) Persons having custody of a dog in the Park must remove dog waste from Park grounds.

6. Prohibited Items & Activities

These items or activities are **NOT allowed in the Park.

Smoking and Tobacco products, Alcoholic beverages or any narcotic drugs, hallucinogens or other controlled substances.

Weapons of any kind: including rifle, shotgun, BB gun, slingshot, bow or any weapons propelled by gunpowder, spring, air or explosive.

Fireworks or explosives except by permit.

Hunting, trapping, killing, capturing, harming, or willfully frightening wildlife in Park.

Motorized vehicles other than those licensed by North Carolina Division of Motor Vehicle, including but not limited to: ATV's, motorbikes, go-carts.

Aviation

Overnight camping, golfing or related activities; unauthorized construction.

Attaching anything to structures, facilities, trees or other property in the Park; items may be temporarily attached by thumb tack or tape and may be removed before leaving the area.

All animals (other than dogs on leashes) except as part of Park sponsored programs specifically permitted by the Town of Harrisburg. Soliciting of any kind, except those vendors and activities authorized by the Town.

B. SECURITY

1. The presence of security may be required at the discretion of the Parks and Recreation staff at some events. If a sheriff is required by The Town of Harrisburg or Parks and Recreation staff, it is the responsibility of the renter to contract with the Cabarrus County Sheriff's department to hire off-duty sheriffs. Proof of contract is required. These officers will be required to be on site for the entire event.

C. CLEANING/DAMAGES

1. **A minimum fee of \$100 or greater may be required, depending upon the nature of the event and recommendation of the Parks and Recreation Department and Town of Harrisburg.** If the facility is left in satisfactory condition and no damages are reported, no charges will be made.

2. The contact person and his/her organization will be held responsible for returning areas used to the condition in which it was obtained. Trashcans are provided at all facilities. Failure to leave areas in satisfactory condition could lead to the forfeiture of your rights to future use.

D. CANCELLATIONS

1. A 2 week (14 days) notice is required in order to cancel a rental date at a facility for full refund. Failure to give the before-mentioned notice will result in loss of your payment.

2. In the case of adverse weather, all efforts will be made to reschedule a rental for another date. In the case that this can not be done, refunds will be made on a case by case basis.

E. TENNIS COURTS

1. Tennis courts are to be used on a first come first serve basis. Please be courteous to those waiting and limit your playing time to one (1) hour.
2. The basic rule of tennis etiquette, as governed by the USTA, should be observed at all time by players and spectators.; i.e., wait to retrieve balls that roll into or behind another court until other players have completed their point; refrain from loud talking/ yelling in the court area if others are playing, etc.
3. Children must not be allowed to run around the tennis courts unattended.
4. Use of tennis courts shall at all times be subject to control of the Parks and Recreation staff, who shall determine the suitability of the courts for play.
5. All players are expected and required to wear proper tennis attire at all times. Players may wear tennis shoes or gym shoes. Street shoes and sandals are not allowed.
6. No bicycles, tricycles, skateboards, roller blades, skates, scooters, baby carriages, baby strollers or pets are allowed.
7. Rocks, glass and dirt can damage the playing surface beyond repair. Please report all problems immediately to the Parks and Recreation department at 704-455-5614.
8. No canned beverages or glass containers are allowed inside the fenced court area, as spilled drinks stain the surface.
9. The tennis courts may be closed at any time due to safety reasons, necessary repairs or maintenance.
10. Alcoholic beverages are prohibited in all Town Parks.
11. To assist in maintaining the cleanliness of the courts, players are expected to remove debris after completing play.
12. The Courts are for recreation use only and may not be used for individual profit.

F. FIELD USAGE AND FEE SCHEDULE

1. General Policy Statement: The parks and other facilities operated by the Town of Harrisburg Parks and Recreation Department are established by law for public recreation purposes. The Town of Harrisburg, Harrisburg Parks and Recreation and HYA (Harrisburg Youth Association) has first rights to the usage of the facilities.
2. All those interested in using the fields or shelter at the park need to fill out the Facility Use Request form that is attached to this document. Permission to use the facilities may be granted to these groups to conduct activities provided the facilities are not otherwise required by the Recreation Department and provided such activities are conducted in accordance with departmental policies and local ordinances.

3. The Parks and Recreation Department will review these requests on a first come first serve basis. It is the sole discretion of the Town of Harrisburg and the Parks and Recreation Department as to who will be allowed to use the facilities. **We have the right at any time to turn away an individual or group request.**

<u>Field Rental Fees</u>	<u>½ Day</u> (8am – 2pm / 2pm - 8pm)	<u>Whole Day</u> (8am – 9pm)	<u>Per Hour/Additional Hrs.</u>
Residents and Non-Profit Organizations	\$75/field	\$150/field	\$20
Non-Residents and For-Profit organizations	\$150/field	\$300/field	\$40
 <u>Picnic Shelter Fees</u>			
Residents and Non-Profit Organizations	\$40	\$75	\$10
Non-Residents and For-Profit Organizations	\$80	\$150	\$20
 <u>Individual Picnic Tables</u>			
Resident’s	\$5/table – No time limit		
Non-Residents	\$10/table – No time limit		

**Fees for field lighting will be a separate fee to be determined after usage; customer will be billed
 **RESIDENT is defined as someone living inside the incorporated Town of Harrisburg
 **NON-RESIDENT is defined as someone living outside the incorporated Town of Harrisburg

Tournament Fees

Deposit of \$150 required at least 7 days before field reservation.

For Profit Organizations - \$300/field per day (8am – 9pm)

Non Profit Organizations – Fee will be determined on a case by case basis

G. RENTAL DAYS/TIMES

1. The fields may be rented Monday through Saturday from park opening to close. There will be no Sunday rentals.
2. Picnic Shelters may be rented Monday through Sunday from park opening to close.

FACILITY USE REQUEST FORM

Facility Requested _____ Date of Event _____

Type of Activity _____ Time of Event _____

Approx. # of people attending _____ # of Sheriff's to be present _____ (required for some events)

Total Charge _____ Deposit _____ (required for some events)

Name of Group/Event/Company _____

Contact Person _____

Address _____

Home Phone _____ Business/Cell Phone _____

I hereby certify that I am the authorized and responsible representative of the petitioning group, that the above statements are true to the best of my knowledge, that I have received and read a copy of the rules and regulations governing the use of the facilities; and that our group will comply with the regulations, policies, and fee schedule governing the use of the facility.

The undersigned applicant hereby agrees to indemnify and save harmless the Town of Harrisburg from and against any and all loss, costs, damages, expense and liability causes by any accident or other occurrence causing bodily injury or property damage or damage for libel or slander to any person or property arising from or out of the use or occupancy of the premises by the undersigned applicant, it's agents or invitees.

Signed _____ Today's Date _____

DEPT. USE ONLY:

Amt. Paid _____ Receipt # _____

Cash _____ Check # _____

Date _____

Staff _____

