



# Bags in the 'Burg Vendor Application



Saturday, October 15, 2022 \* **Vendors on Site: Noon-6pm** \* Corn Hole Tournament: 12:00pm  
*Rain or Shine*

Harrisburg Town Center  
Lawn between Percent Tap House and Rocky River Coffee: 4350 Main St. Harrisburg NC 28075

BUSINESS / BOOTH NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

DAY TIME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

**\*SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE A SPACE\***

Please describe the contents of your booth. If you are an approved vendor, items not listed below will not be eligible for display or sale. **Vendor Hours are Noon to 6pm. Vendor Set Up is from 10am to 11:30am.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VENDOR BOOTH SPACE IS 10' X 10'**

**Booth Fees:**

- \$50—Harrisburg Businesses (non-food)
- \$75—Non Harrisburg Businesses (non-food)
- \$25—Craft Vendors (non-food)

Are you a Sponsor or HBN Member? **Yes No**  
Sponsors and HBN Members receive a free vendor space.

**Amount Due:**

Number of 10 x 10 spaces you are requesting: \_\_\_\_\_ \$ \_\_\_\_\_

Electricity 110v 20 amps (\$10) \_\_\_\_\_ \$ \_\_\_\_\_

**Total Payment Enclosed** \$ \_\_\_\_\_

**Make Checks Payable to:** Town of Harrisburg  
**Please Send application** Harrisburg Parks & Recreation  
**and payment to:** PO Box 100, Harrisburg NC 28075  
Harrisburg NC 28075

**OFFICE USE ONLY:**

**DATE RECEIVED:**

\_\_\_\_\_

**APPROVED / DENIED BY:**

\_\_\_\_\_

**DATE NOTIFIED:**

\_\_\_\_\_

**CASH** \_\_\_\_\_

**CC** \_\_\_\_\_

**CHECK #** \_\_\_\_\_

I agree that I have read, understand and agree to follow all rules and regulations of the Bags in the 'Burg event. I agree to hold harmless The Town of Harrisburg, its employees, agents, volunteers, and sponsors from any and all claims, liabilities, costs, expenses and damages which may result from the operation of my booth or other related activities. This event is rain or shine. **There are no refunds for withdrawals or cancellations.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

## **Bags in the 'Burg**

Harrisburg Business Network and Harrisburg Parks & Recreation have partnered again this year to present Bags in the 'Burg. The goal of this joint effort is to promote local business, recreation and foster community involvement to support a local cause.

**Saturday, October 15, 2022**

Rain or Shine

**Vendors on Site: Noon to 6pm \* Corn Hole Tournament: 12:00pm**

For more information please visit:

[www.harrisburgnc.org](http://www.harrisburgnc.org)

[www.bagsintheburg.com](http://www.bagsintheburg.com)

**APPLICATIONS:** Vendor applications will be accepted on a first come first serve basis until vendor spaces are full. **Deadline to submit an application: Friday, October 7, 2022.** Please mail applications to: PO Box 100 Harrisburg NC 28075. Please make checks payable to: Town of Harrisburg

**RULES AND GUIDELINES:** The sale of items is permitted. All vendors are responsible for their own money handling and providing change for cash purchases. The following items are banned from sale: Any type of animal or pet, snap-N-pops, cap guns or rockets, disappearing ink, crazy foam or silly string, stink bombs, water and marsh mellow guns or rockets, knives, guns and/or any other weapons (including replica weapons).

**SPACE ASSIGNMENTS:** All approved vendors will be assigned a space. Vendors may be set up on concrete or grass. Some areas may not be level. Vendors must bring all necessary displays, tents, tables, chairs and weather protection. If you have requested electricity, please bring outdoor extension cords. No structures are provided. In your best interest, a tent should be used for protection from the heat and sunlight. **All tents need to be weighted down with sand bags, weights or heavy duty stakes.** Event continues rain or shine, provided the weather does not present safety issues. Do not drive stakes into the cement or asphalt. Any vendor doing so will be required to remove them and will be billed by the Town of Harrisburg for repairs. If you need more than the allotted 10' x 10' space for display, you must purchase another space.

**SET UP:** The event is to be held in Harrisburg Town Center along main street around Percent Tap House and Venture Church—4350 Main St. Harrisburg NC 28075. **Vendors may set up starting at 10am on Saturday, October 15, 2022. Vendors must be set up by Noon. All vehicles must be out of the event area by 11:30am.** If you arrive late, your space will not be available. Set up is not allowed after the event has started.

**Vendors are required to stay on site during the entire event.** Please clean up your area entirely before you leave. Damages incurred because of improper disposal will result in a fine for clean up. Your booth may not be dismantled until the event ends at **3:00pm**. Dismantling early may cause you to be excluded from future events. **Please Note: In the case of rain where the corn hole tournament can not be held, we will move the event indoors at Hickory Ridge Middle School.**

**NOTICE:** Harrisburg Parks & Recreation reserves the right to ACCEPT or REJECT any application. We also reserve the right to remove any vendor that does not follow the rules and regulations as established for this event. The Town of Harrisburg and Parks and Recreation Department reserves the right to remove any items from your tent and/or display that are deemed inappropriate or offensive. No exclusives will be given to any vendor without written permission from the Parks and Recreation Department. No refunds will be given for cancellations or withdrawals. Event is rain or shine.

**QUESTIONS:** Please call the Harrisburg Parks and Recreation Department at (704) 455-7275 or email Shawn Marble at: [smarble@harrisburgnc.org](mailto:smarble@harrisburgnc.org) or McKenzie Burleson at [mburleson@harrisburgnc.org](mailto:mburleson@harrisburgnc.org)

**CORN HOLE TOURNAMENT QUESTIONS:** Please contact Jason Gaddis at: [jason@gaddisbros.com](mailto:jason@gaddisbros.com)

